



**West Virginia State Fire Marshal's Office**  
Regulatory & Licensing Division

**Application to Obtain an Explosives Permit**

WV State Fire Marshal  
1207 Quarrier St  
Charleston, WV 25301  
Phone: (304) 558-2191

Revised 11/2013

West Virginia State Fire Marshal's Office  
1207 Quarrier St, Charleston, WV 25301  
304-558-2191 Ext. 53226 or 53219

Instructions and Information on obtaining a West Virginia Explosives permit

1. Please complete the application printed legibly in pen or using a typewriter
2. Processing of your application will be delayed if this application is incomplete
3. Submission of the application does not authorize the applicant to engage in the requested activity. You must obtain the actual permit before commencing operations. Please submit your application at least 30 days prior to you planned start of operations.
4. A separate application is required for each property on which explosives are stored.
5. All requirements of NFPA 495, Explosive Materials Code, must be complied with
6. If you obtain a manufacturing license, you **are not** required to obtain a separate dealer's license
7. With this application you must submit current workers compensation insurance coverage, current liability insurance coverage, copy of your federal ATF permit, a site map clearly indicating location of any and all magazines in reference to any landmarks or roadways, signed affidavit that all employees with access to explosives are proficiently trained and compliant with all federal and local licensing laws, list of all individuals (including their soc.sec.numbers) with access to explosives.
8. If your application is approved you will receive an invoice in the mail. If the application is denied, we will advise in writing the reason(s) for denial. You will then submit the invoice with the appropriate fee and will receive your actual storage permit.
9. Definitions:

Manufacturing:      **Engaging in business of manufacturing explosive materials for purpose of sale or distribution or for his / her own use.**

Dealer:                **Engaging in business of distributing explosive materials at wholesale or retail**

Storage:              **Any explosive material that will be stored overnight in West Virginia. Day-boxes, Wet-hole Trailers and other temporary storage magazines do not have to be registered with the State Fire Marshal**



Office Use Only

## Application for a West Virginia Explosives Permit

Be sure to complete all sections of this application in *print and legible*.

### Please read the instructions carefully before completing the application

Company Name					
Subsidiary of (if applicable)					
dba (if different from above)					
Company Address					
	City		State		ZIP
Job Site in WV					
Storage Address					
	City		State		ZIP
Main Purpose of Blasting	___ Construction ___ Coal ___ Utility ___ Wells ___ Excavation ___ Demolition ___ Pyrotechnics ___ other (specify): _____				

### The person named below represents the company as applicant

Name (First, M., Last)		Title	
Phone		Fax	
Cell Phone		e-mail	
Soc. Sec. No.:		Date of Birth	
Driver's License No		State of Issue	

### Check the type of explosives permit your company is applying for

<input type="checkbox"/>	Dealer state wide	\$ 500.00
<input type="checkbox"/>	Manufacturer state wide	\$ 1,000.00
<input type="checkbox"/>	Storage magazine	\$ 100.00 each

Please be aware that there is an additional non-refundable \$ 40.00 application review fee

Has your company ever been disciplined in any state for improper blasting procedures? (if yes, please explain)	___ yes      ___ no
Do all employees that physically come in touch with explosive materials have a current ATF clearance for use of explosives?	___ yes      ___ no
If transporting explosive materials in commerce: Are you in compliance with D.O.T.?	___ yes      ___ no
<b>For Dealers only:</b> Do you check for proper permits before releasing explosives to any buyer?	___ yes      ___ no
<b>For Manufacturing only:</b> Anticipated quantity of explosives to be manufactured	___ lbs    monthly / annually(circle one)
<b>For Manufacturing only:</b> DOT classification of explosives to be manufactured	<div>Check all that apply</div> <div> <input type="checkbox"/> 1.1    <input type="checkbox"/> 1.2    <input type="checkbox"/> 1.3    <input type="checkbox"/> 1.4    <input type="checkbox"/> 1.5    <input type="checkbox"/> 1.6 </div>
<b>Any false information provided in this application may result in revocation of the permit</b>	

List all employees with direct access to explosive materials: (attach separate sheet if needed)

Please make sure that all employees actively loading and setting off explosives are licensed through the State Fire Marshal's Office

Name	Soc.Sec. No	Date of Birth

Operation Premises are    ☐ owned      ☐ leased      ☐ other (specify) \_\_\_\_\_

Hours of Operations:

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Open							
Close							

Affidavit			
This application and the information contained here-in are true and correct. I am aware that any false statements made herein may result in revocation of my license and may be subject to criminal proceedings in accordance with West Virginia State Code. I am aware that I must obey all blasting procedures in accordance with NFPA 495 and failure to do so may result in receiving citations issued by the WV State Fire Marshal.			
Signature		Date	

List all magazines that are permanently located on this site  
or  
attach copies of the ATF Magazine Sheet Form 5400

Magazine Id or Serial Number		Magazine Owner	
Magazine Location i.e. Grassy Creek			
Magazine Type (ATF Number and description)			
Explosive Type stored in this unit	___ High ___ Low ___ Detonators ___ Blasting Agents		
Amount of Explosives in this unit		Lbs / Quantity (circle one)	
GPS Coordinates			

Magazine Id or Serial Number		Magazine Owner	
Magazine Location i.e. Grassy Creek			
Magazine Type (ATF Number and description)			
Explosive Type stored in this unit	___ High ___ Low ___ Detonators ___ Blasting Agents		
Amount of Explosives in this unit		Lbs / Quantity (circle one)	
GPS Coordinates			

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